**Note: please make sure you fill all information related to your project below and convert everything to readme.md (GitHub).**

**Table 1: stakeholder register sample**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Stakeholder name** | **Title** | **Role** | **Power**  **(H/L)** | **Interest**  **(H/L)** | **Requirements** | **Communication** |
| Yuki | Leader | Project manager | H | H | As a garment factory, how to clear excessive inventory when changing seasons.Grasp the product budget, calculate the company's profit and loss, reasonably plan the sale and purchase of the company's shares under the condition of maximum interests, and look for investors. Completed within the first two weeks. | Weekly via email |
| Floria | technical director |  | L | H | Participate in the design, production and production of products, actively observe the market trend and strictly control the product quality. |  |
| Miya | financial executive |  | H | L | Grasp the product budget, calculate the company's profit and loss, reasonably plan the sale and purchase of the company's shares under the condition of maximum interests, and look for investors. Completed within the first two weeks. |  |
| Leah | Personnel New Deal Supervisor |  | L | L | -Responsible for organizing and assisting the recruitment and assessment of various departments, improving the company's personnel system, and maintaining and managing employees' files |  |
| Mark | Costume designer |  | L | L | Conduct clothing design, complete sample making and modification, and make production materials |  |

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.